



JOB DESCRIPTION

New Revised Job Title: PSYCHOLOGIST Supervisor: Medical Director

Department: Mental Health Exempt Yes No Level of PHI Security: Full

Reviewed by: HR Director Date: 11/14/2003 Approved by: Medical Director Date: 11/24/2003

JOB OBJECTIVE

Persons in this class apply psychological knowledge and techniques to the problems of mental disorder in adolescents and adults; conduct various forms of group and individual therapy including behavior modification and psychotherapy; select, administer, score and interpret psychological tests; assess patients and make recommendations on admission, transfer, discharge and therapeutic activities; serve as consultants within the facility or to other agencies and groups.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

Knowledge of theories and research on personality and intellectual growth and development, human motivation and disordered behavior; principles, techniques and problems in developing and coordinating a specialized psychological treatment program; techniques of behavior modification including group and individual psychotherapy; uses administration and interpretation of psychological tests and measurements; characteristics and social aspects of mental disorders and retardation; statistics as applied to tests and measurements; research methodology, design and data analysis; group dynamics; functions of psychology in various mental health services and allied disciplines and current trends in the field of mental health; allied professional services and community organization. Ability to assess behavior, identify normal and abnormal behavior tendencies, problems and attitudes; establish rapport with patients; conduct research; evaluate psychiatric and psychological data; teach and participate in professional training; serve as a consultant; establish and maintain effective relationships with other personnel and community groups; analyze situations accurately and take effective action; prepare reports; speak and write effectively.

EDUCATION, EXPERIENCE AND QUALIFICATIONS

Completion of all requirements for a doctoral degree with specialization in clinical or child clinical psychology from a recognized college or university. Current clinical license to practice as a psychologist in the State of California. Candidate must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and the ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. Appropriate reference checks may be required and explored.

Special personal characteristics: Scientific and professional integrity, emotional stability, patience, alertness and tact.



JOB DESCRIPTION

New Revised Job Title: CLINICAL SOCIAL WORKER Supervisor: Medical Director

Department: Medical Exempt Yes No Level of PHI Security: Full

Reviewed by: HR Director  Date: 11/18/2004 Approved by: Medical Director  Date: 11/18/2004

JOB OBJECTIVE

Aids Clinicas' patients at sites and at schools with behavioral, mental, emotional or physical problems.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

Counsels students at schools and at clinics whose behavior, school progress, or mental or physical handicap or condition indicates need for assistance. Consults with parents, teachers, and other school personnel to determine cause of problems and effects solutions. Arranges for medical, psychiatric, and other tests and examinations that may disclose causes of difficulties and indicate remedial measures. Attempts to alter attitudes and behavior of parents and teachers that cause or aggravate problems. Recommends change of class or school, special tutoring or other treatment to effect remedy. Serves at liaison between student, home school, and community resources such as family service agencies, child guidance clinics, courts, protective services, doctors and clergy members. Serves as consultant to school personnel regarding students or situations which are not referred for direct service. Leads group counseling sessions to enhance social development of individual members and provide peer support in areas such as grief, stress, or chemical dependency. May be required to supervise MSW and/or MFT interns.

EDUCATION, EXPERIENCE AND QUALIFICATIONS

Licensed as a Clinical Social Worker in the State of California is required. The ability to speak both Spanish and English is preferred.